

## JOB DESCRIPTION

Job Title: Level 2 – Lead Audio Visual Technician  
Department: Integration  
Reports to: Project Manager  
Employment Class: Full-Time  
Pay Type: Hourly, Non-Exempt  
Pay Range: Depending on Experience

### SUMMARY

The Lead Audio Visual Technician is responsible for performing assembly and installation of electronic equipment and system wiring as directed and specified in the project documentation which may include, but not limited to, rack assembly; pulling, labeling, terminating and testing structured cabling of cat5/6, video, RGB, HDMI, DVI and audio cables; and installing audio/video conferencing equipment, distributed audio, digital signage, sound reinforcement, video projection, control systems and flat panel and projection screen mounting.

Additionally, you will be responsible for reading and understanding assigned project documentation, and determining if additional information is required. Informing the Project Manager of any problems and concerns with assigned projects; maintaining updated as-built drawings and documentation for assigned projects, maintaining accurate inventory of parts and responsible for reporting daily time and activity to the Project Manager.

### QUALIFICATIONS AND REQUIRED COMPETENCIES

To perform this job satisfactorily, an individual must be able to perform each essential duty satisfactorily and in a timely manner. You must also:

- Take ownership and responsibility of workmanship while being supported by an engineering and project management team
- Have a pleasant personality, neat appearance and the ability to deal professionally with clients and coworkers
- Have a clean driving record, valid driver's license and be insurable
- Have a willingness and ability to climb ladders and scaffolding and operate power tools
- Be willing to work evening and weekends from time to time and work out of town travel, as necessary
- Have time management skills, be reliable and honest
- Have excellent communication and computer skills

You must have a general understanding of, or experience with one or more of these areas of expertise:

- Computer networking
- Structured cabling, grounding, equipment rack fabrications, termination and calibration of audio video equipment
- Commercial construction environments
- Soldering and mechanical terminations

### SUPERVISORY EXPERIENCE

This job has no supervisory responsibilities

### REQUIRED EXPERIENCE

- 3-5 years working experience
- 3-5 years of either networking, cabling, electrical, A/V or construction experience, preferably in a project based organization
- High school diploma or GED equivalent

### CERTIFICATES, LICENSES, REGISTRATIONS

- Valid Driver's License
- CTS and other industry certification a plus